

# WAZED CHOWDHURY



## BASIC INFORMATION

Present Address: Niketon Bazar Gate, Tejgaon, Dhaka

Permanent Address: Sugandha Residential Area, Panchlaish Thana, Chattagram

wazed\_3g@yahoo.com, 8801828777826

Date of birth: December 9, 1995

Place of birth: Chattagram

LinkedIn: Wazed Chowdhury

## QUALIFICATIONS

ACCA (Fully Qualified)/ Affiliate

I have cleared all the papers of Association of Chartered Certified Accountants (ACCA) with passing AFM paper (Advanced Financial Management) on June session 2023 and waiting to get ACCA membership after successful completion of 3 years Practical Experience Requirement (PER).

## WORK EXPERIENCE

### Financial Reporting and Tax assistant

January 15 2024 - Present

Epyllion Group, NinaKabbo Building, Gulshan Tejgaon Link Road, Dhaka

A new place and platform to elevate my skills on different areas with more responsibilities and with some more challenges. Here are my key roles:

- Preparation of annual financial statement in compliance with IFRS and local Tax laws and regulations.
- Assist the head of the financial reporting team in preparing annual financial statements of other concerns and Gathering financial data and relevant supporting documentation from accounting system and other sources, conducting TDS/VDS analysis, and reconciling accounts to ensure accuracy and completeness of the statements.
- Interact with external auditors to facilitate annual audits and ensure compliance with regulatory standards. Provided thorough documentation and responded promptly to auditor inquiries with valid explanations.
- Updating and maintaining the Tax Accounting such as (Current tax provision, Advance income tax adjustment, Over and under adjustment, prior period adjustment after company tax assessment)
- Responsible for preparing A-Challan (Salary and Suppliers withholding) in the govt. e-TDS system and automated challan system.
- Preparing the documents for income tax assessment & other procedures for income tax authority. Ensuring proper deduction of TDS from Suppliers and other services payable u/s 89,90,92,93,109 etc.
- Preparing monthly Withholding Tax Returns u/s 177 and submitting to the authority on time.
- Keeping up-to-date and organized records of all tax filings, payments and correspondence.
- Assist in the preparation of monthly management accounts by provisioning utility expenditures for the period and analyzing the variances between actual and provisioned utility expenditures.
- Preparing detailed monthly management reports on the organization's premises as well as its employees' non-profit projects, assessing operational data, and presenting results to top management.
- Calculation of monthly depreciation charges as per IAS 16, monthly amortization charges as per IAS 38 and submit to the management accountants for preparing monthly management report.

- Assisting in the preparation of budgets and financial forecasts. Analyzing variances between budgeted and actual figures and identifying areas of concerns.

## Senior Finance Executive

16th October 2021 – 12th January 2024

KDS Accessories Ltd, Chittagong, Bangladesh

This is a great platform for me to start my career in one of the largest industrial conglomerates 'KDS Group' in Bangladesh. KDS Accessories LTD is a separate listed entity of KDS group which is one of the largest garments accessories supplier of well known brand like Zara, Marks and Spencer, Tesco etc.

Roles and Responsibilities:

- My primary responsibilities was to ensure all the accounting entries and accounting treatment have been made in accordance with applicable financial reporting framework.
- Maintain all necessary books of accounts for respective business units as assigned, Such as ( Supplier ledger, Customer Ledger, Fixed Assets ledger, Advance ledger, advance against employee IOU, intercompany ledger, etc
- Preparation of Landed cost sheet regarding imported raw materials and subsequent entry in accounting management system software.
- Assist the Head of Accounts directly in the Preparation of Monthly and Quarterly Accounts.
- Month closing entries such as provisional and expense related entries, finance cost entries related to FDR, Demand Loan, intercompany loan interest etc for monthly management account purpose along with general ledger reconciliations.
- Maintain fixed asset management system software for additional, deletion and reporting of assets in accordance with IAS 16.
- Identification of goods and services from Local supplier's bill that can be capitalized as per IAS 16 Property Plant and Equipment and IAS 38 Intangible assets.
- Assign Tag number to fixed assets of the whole company.
- Responsible for maintaining correct asset information regarding additional, disposal, transfer etc. on all fixed assets for auditing purposes.
- Reconciliation of fixed asset software with accounts management software and provides monthly report to management.
- Keeping track of the accumulation of any project costs that can be capitalized (Capital work in progress), capitalizing the loan taken as per IAS 23 borrowing costs and close those accounts once the linked projects are done by transferring to fixed assets.
- Preparation and maintenance of fixed asset register report for statutory audit purposes and response to the query of audit team.
- Checking of liability (non-funded- LC Liability and acceptance Liability arose due to import LC Loan) movement and reconciliation with bank, in-house accounts management software and in-house fund management software.
- Collecting Local bills (Chittagong Head office) from supplier, checking the bills to ensure completeness and accuracy, providing input to Local management system software and transfer the bill to book keeper for bill provision in accounts management software.
- Prepare Liability Reconciliation statement at the end of each month and submit it to the management for decision making purposes.
- Interacted closely with external auditors to facilitate annual audits and ensure compliance with regulatory standards. Provided thorough documentation and responded promptly to auditor inquiries, resulting in smooth audit processes and consistently positive feedback from auditors.

## Store Assistant

January 2021 – March 2021

Iceland

- It was a great opportunity for me to work in one of the leading retail stores in UK. Here I mostly used to replenish the stock on the shelves from the pallet based on the product code and advising or assisting the customer to find their desired product. Besides, I had to work in the warehouse to bring the stock in the stock room precisely based on the code after it has been scanned by the stock scanning guns at the time of receiving shipments. Maintained the highest standards of product quality by verifying all shipments on arrival, promptly reporting product damage to store manager.

## EDUCATION

### **Masters in Professional Accountancy**

January 2020 – January 2021

University of Dundee, United Kingdom

A master's degree opted to materialize my dreams to become professional Chartered Accountants as the whole course is accredited by ICAEW and ACCA where I have gained exemptions on the skill level of ACCA and certificate level of ICAEW. However, I passed some courses of ACCA before I came to the UK. I have been awarded a distinction in this program and have been recognized as one of the best students of this program in the session. The scanned mark sheet and certificate can be provided if required.

### **Bachelor of Business Administration**

2014 – 2019

University of Chittagong

An undergraduate program where I achieved GPA: 3.44/4 led me to give a theoretical knowledge about business tactics and principles. The scanned mark sheet can be provided if required.

### **Higher Secondary School Certificate (HSC)**

2011 – 2013

Cantonment English School and College

GPA 5/5

### **Secondary School Certificate (SSC)**

2009 – 2011

Secondary School Certificate (SSC)

GPA 5/5

## ACHIEVEMENT

Advanced Financial Management (AFM)

National Prize Winner June Session 2023 (1st Prize)

Issued by ACCA Bangladesh

Strategic Business Leader (SBL)

National prize Winner December Session 2022 (2nd Prize)

Issued by ACCA Bangladesh

Advanced Audit and Assurance (AAA)

National Prize winner June session 2022 (1st prize)

Issued by ACCA Bangladesh

Strategic Business Reporting (SBR)

National Prize winner September session 2021 (1st prize)

Issued by ACCA Bangladesh

Best Student Awards for my post graduation program

Issued by School of Business, University of Dundee

## SKILLS

International Financial Reporting Standard (IFRS)

International Standard on Auditing (ISA)

Financial Analysis

Tally Software

Microsoft Applications (Word, Excel, and Powerpoint)

Quick Learner

Multitasking Capability

Interpersonal Skills.

Analytical Skills

Accounts management system software.

## PARTICIPATION

Recently attended Professional Vat and Custom Management courses to gain some knowledge of indirect taxes.

Recently completed advanced Microsoft Excel courses conducted by Microsoft Certified Trainer.

Participated in a business challenge event organized by the School of Business, University of Dundee.

Completed 30 hours training course on Tally ERP in April 2019.

Participated as an organizer of the "Career Chamber" organized by Bishowbiddaloy.com.

Participated as an organizer of "Career Essentials" organized by Bishwobiddaloy.com on 24th November 2018.

Participated in the Skill Development course organized by Dynamic Developers and Lions Club of Chittagong City on 9th November 2018.

Participated as a Delegate in "Career Summit 2017" organized by Job Market.com.

## REFERENCES

Mr. Biplob Kanti Banik FCA  
Chief Financial Officer (CFO), KDS ACCESSORIES LTD  
01777775338

Mr. Mahbubul Alam  
President of Federation of Bangladesh Chamber of Commerce and Industry (FBCCI)  
Ex- President of Chittagong Chamber of Commerce and Industry  
01819311815