

Shouherdya Ahmed

PROFESSIONAL ACCOUNTANT

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Objective

To work in the accounting/ finance/ tax/ vat/ compliance department of different local and multinational companies in Bangladesh as a CA professional and grow rapidly with increasing responsibilities.

Career Summary

Accounting Consultant:
Ensuring sound accounting and compliance system in light of local laws and rules.

Professional Profile:
Proven ability to identify and resolve complex tax, vat and accounting issues, ensuring clients achieve maximum tax benefits and financial compliance. Adept at utilizing various accounting software programs to streamline financial processes and generate accurate reports. Strong analytical and problem-solving skills with a meticulous eye for detail.

Professional Qualification

2012- 2015 (Article ship period) **The Institute of Chartered Accountants of Bangladesh (ICAB)** Achievement: CA Certificate level
Level: CA professional Level (2nd level)
(Total 800 marks completed)

Education

2017-2018 **Govt. Mirpur Bangla College (University of Dhaka)**
Master of Business Studies (MBS)
Major: Accounting, Result: Enrolled

2013-2016 **Govt. Titumir College (University of Dhaka)**
Bachelor of Business Studies (BBS)
Major: Accounting, Result: Second Class

2010-2011 **St. Joseph Higher Secondary School**
HSC (Business Studies)
Passing year: 2011, Result: GPA 4.90

2006-2009 **St. Joseph Higher Secondary School**
SSC (Business Studies)
Passing year: 2009, Result: GPA 5.00

Employment History

Total Year of Experience after CA course completion: 6 years 9 months

2020- Continuing **Snehasish Mahmud & Co. Chartered Accountants, Dhaka**
Deputy Manager, Accounting & Compliance department (CPS)
Role: Accounting Consultant
Area of Expertise: Accounting and Taxations
Reporting to: Snehasish Barua FCA, Fuad Hassan ACA, Ireen Khan Tamanna FCA

Duties/Responsibilities:

- Maintaining day to day transactions in accounting software (Like Xero, Quick-book, Tally ERP etc.)
- Maintaining fixed assets schedule, lease calculation chart, VAT deduction certificate reconciliation (Mushak 6.6) on behalf of client
- Preparing & submitting price declaration form (Mushak 4.3) on behalf of client
- Provide advisory and consultation on Tax, VAT and accounting issues
- Manage the team to complete particulars assignment
- Maintaining all type of local compliance (Return 177, VAT return, AIT return, FDI/ quarterly return, challan deposit, license renewal etc.) in light of local rules & Laws (RJSC, BIDA, NBR etc.)
- Provide training on A challan, ETDS system, provident fund and gratuity fund accounting system
- Assisting & coordinating with tax & vat team regarding assessment related workings
- Preparing annual financial statement as per IFRS/ IAS standards
- Coordinating with auditor for completion of yearly audit
- Engaging in developing Fund accounting software system of SMAC (Provident fund/ gratuity fund)

2018-2020 **Octokhan Chartered Accountants, Dhaka**

Senior Auditor (2 years 6 months)

Role: Accounting Consultant, Auditor

Area of Expertise: Accounting

Reporting to: Fuad Hassan ACA

Duties/Responsibilities:

- Make Audit plan and finish the task accordingly
- Preparing Accounts & monthly reports
- Maintaining compliance (RJSC, NBR, BIDA, Bangladesh Bank etc.)

Training & workshop summary

- 2024 **Accounting software (SAP ERP- FICO module)**
Dhaka regional committee- ICAB, Dhaka
Trainer: Mr. Muhammad Ashraf Alam, SAP Certified consultant & Trainer
 Topic: Overall system function introduction, business data recording and ERP management, Duration: 20-24 hours
- 2023 **Training on Customs**
Trainer: Mohammad Fakhru Alam, Commissioner, Customs, Excise & VAT, Dhaka
 Topic: Overall customs laws & rules, functions, processes etc.
- 2022 **Training on A Challan/ ETDS System**
National board of revenue (NBR), Dhaka
 Topic: Details system review to prepare challan

Languages

Bangla: Native language
 English: Having full working knowledge
 Spanish: Beginner stage. I have plan to gain full working knowledge on it.

Professional & Computer skills

Operational: Financial reporting, Accounting, Provident fund accounting, Gratuity fund accounting, Auditing, VAT
 Software: Xero bookkeeping, Quick-book online, Tally, SAP FICO
 Office application: Fluent in MS word, MS excel

Extra-curricular activities

- Karate (purple belt) and assistant trainer (2022- continuing)
- Playing in right back position in college football team (2011)

Personal details

Date of birth: 18th August 1993
Nationality: Bangladeshi

References

Fuad Hassan ACA Partner, Shehasish Mahmud & Co., Chartered Accountants
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Relation: Professional